

Gain your qualification with Coached Workplace Development



Boost your career options by achieving a qualification in the workplace and get the recognition that you deserve!

We know that upskilling can be hard work. With our workplace development programmes, you can get the edge, boost your career, and achieve a nationally recognised qualification without having to leave work or give up your valuable personal time.

Employer-funded workplace qualifications are achieved through provision of evidence and assessment. You get the chance to learn, develop and practice skills in the workplace.

Our process is simple and effective. One of our experienced and qualified coaches will work with you one-on-one to identify your needs through a comprehensive Skills Analysis. This will set the foundation for your learning and development programme, and identify the best pathway for you to achieve your qualification.

We come to you in the workplace several times throughout your programme, and we pride ourselves on providing an unrivalled level of assistance and support.

What is Coached Workplace Development?

At Macquarie Training we support you in your own workplace to achieve Unit Standards that build towards NZQA accredited and approved National Certificate and Diploma qualifications. With our Coached Workplace Development programmes, we tailor your qualification to what your strengths and current requirements are, and to what will best benefit you and your employer. We will also investigate whether any prior learning can be recognised and used towards your framework.



Upon commencement of your programme we will personally deliver your resources and materials to you and spend time with you in your work environment to go through the requirements of each of your assessments. To get you started, we will work through your first assessment with you onsite to achieve your first credits where possible.



With 100% support from us, you will then continue to work through your remaining assessments at your own pace. Your framework will be designed so that many of your assessments can be completed by providing the documents you create while performing everyday workplace tasks.



Unit Standards are assessed using a variety of methods:

- ❖ Through traditional knowledge tests
- ❖ By providing evidence of previously completed tasks
- ❖ By involving your supervisor and/or manager to verify specific skills

***No spending hours slaving over textbooks!
No learning skills that aren't relevant to your job!***

Unlike classroom learning, there are no textbooks, lectures or exams. We recognise that by being in the workforce, you already hold a vast amount of skills in various areas. Our assessments draw out this knowledge, while enhancing your awareness of the procedures and requirements of your organisation, and assist you with identifying quality initiatives to improve practices and processes. You will learn and grow through this process and your organisation will benefit from your growth. There is nothing generic about your programme, it is all learning with a purpose.



Our nationally recognised Certificates and Diplomas take between 6 and 24 months to complete, at a pace of approximately one - two hours per week. You can choose your desired timeframe at the commencement of your programme.



We work both with individuals, and on team projects of any size. Group programmes can be customised to meet your organisation's requirements.

“Great ability develops and reveals itself increasingly with every new assignment.”

~ Baltasar Gracian

How it works

We have developed two distinct programmes to choose from, considering the support level that suits you.

Coached Workplace Development

Perfect for people wanting:

- ❖ A high quality programme with a superior level of support
- ❖ A customised framework developed specifically to what best suits you and your organisation
- ❖ An initial on-site visit to go over each of your assessments, and extract evidence that can be used
- ❖ Subsequent on-site visits for face-to-face support
- ❖ Unlimited support via email and telephone
- ❖ Learning resources where required

Programme Fees

Fees for a CWD programme vary greatly depending on the number of credits required for your individual framework, the amount of credits you may already have achieved, and your location within New Zealand. While this method can be slightly more expensive than traditional programmes, our success rates are high and the value added to individuals and their employers is immense. We can determine the cost once we have received your completed Skills Analysis.



Self-Directed Workplace Development (Certificates Only)

Provisions:

- ❖ 'One size fits all' framework
- ❖ Monthly progress checks via email

Programme Fees

\$2,490 + GST per person.

Candidates who sign up for a Self-Directed programme are permitted to upgrade to a Coached programme at any time.

Cost of upgrade to CWD determinable upon application.

Take the first step and call us today to discuss your options.

Getting started is as easy as a phone call!

Call us on 07 542 0857 - we can discuss your needs and come up with a custom package to suit you.

Access to Industry Training Organisation Subsidies

A training subsidy may be available by request - special conditions may be applicable. Some ITO's have scholarships available or can offer subsidies up to 50% of the programme cost. We can assist with obtaining industry funding.

For more information contact

admin@mtrain.co.nz